

Data Protection and Privacy Policy

Dansk Arbejdsskadeforsikring Agentur A/S
Ringvej 2C
2730 Herlev
DK
Company registration number: 37645699

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1. Introduction

- 1.1 This Data Protection and Privacy Policy (the "Policy") describes how Dansk Arbejdsskadeforsikring Agentur A/S ("us", "we" or "our") collects and processes personal data relating to the purchase of services, membership, products or general use of our website.
- 1.2 The Policy is prepared and made available to comply with the General Data Protection Regulation (2016/679 of 27 April 2016) (the "GDPR") and the rules included herein on information to be provided to you.

2. Types of personal data processed

- 2.1 When performing claims handling, we process the following personal data: Name, address, telephone number, email, civil registration number, information about damage and payment information upon payment.
- 2.2 Depending on the circumstances and only when it is strictly relevant and necessary, we may process special categories of personal data (so-called "sensitive personal data"). This personal data includes information about a person's trade union membership and information about health (health, illness, diagnosis, etc.).

We process these sensitive personal data for the following purposes: Claims handling and administration of insurance and related advice

- 2.3 When it is relevant, personal data is collected from external sources. The information from the external sources is collected from your employer and/or Labour Market Insurance (AES). We only collect information the moment a claim is made.
 - 2.4 If we need to collect more personal data than specified above, we will inform about this. Such information will be provided by updating this Policy.
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3. Purposes for processing the personal data

3.1 The personal data we collect about you is processed for the following purposes:

- a) To deliver products or services to a user, customer or member.
- b) To improve our products, services or website.

The personal data is processed for claims handling, insurance administration and advice.

4. Legal basis for processing personal data

4.1 We only process your personal data when we have a legal basis to do so in accordance with the GDPR. Depending on the specific circumstances, the processing of personal data is done on the following legal basis:

- a) The processing is necessary for the purposes of the legitimate interests where such interests are not overridden by the interests or fundamental rights and freedoms of the data subject which require protection of personal data, cf. the GDPR, article 6(1)(f).
- b) The processing is necessary for compliance with applicable legislation, cf. the GDPR, article 6(1)(c).

4.2 When it is strictly relevant and necessary, sensitive personal data (the “special categories of personal data” listed in the GDPR, article 9(1), may be processed. In this case the processing will only take place when permitted by the GDPR, article 9(2) to article 9(4), including but not limited to the following instances:

- a) The processing is necessary to establish, exercise or defend a legal claim after applicable laws, cf. the GDPR, article 9(2)(f).

5. Disclosure and transfer of personal data

5.1 We only pass on personal data to others when the law allows it or requires it, including when relevant and asked to do so by you or a data controller when applicable.

5.2 We transfer personal data to the following recipients from the EU/EEA:

- a) Tax authorities (for example in connection with accounting etc.)
- b) Banks (for example in connection with payments etc.)
- c) Data processors
- d) Collaborators
- e) Authorities
- f) Other recipients on your request

5.3 From time to time, we use external companies as suppliers to assist us in delivering our services. The external suppliers will not receive or process personal data unless the applicable law allows for such transfer and processing. Where the external parties are data processors, the processing is always performed on the basis of a data processor agreement in accordance with the requirements hereto under GDPR. Where the external parties are data controllers, the processing of personal data will be performed

based on said external parties' own data privacy policy and legal basis which the external parties are obligated to inform about unless the applicable legislation allows otherwise.

- 5.4 We do not transfer personal data to countries or international organizations outside the EU/EEA unless it is necessary on your specific request.

6. Erasure and retention of personal data

- 6.1 We ensure that the personal data is deleted when it is no longer relevant for the processing purposes as described above. We also retain personal data to the extent that it is an obligation from applicable law, as is the case with for example accounting and bookkeeping materials and records. If you have any questions about our retention of personal data, please contact the email mentioned in the last section of this Policy.

7. Data subject rights

- 7.1 As a data subject under GDPR, you have a number of rights.

7.1.1 You have the right to request access to the personal data we process about you, the purposes we process the personal data, and whether we disclose or transfer your personal data to others.

7.1.2 You have the right to have incorrect information rectified.

7.1.3 You have the right to have certain personal data deleted.

7.1.4 You may have the right to restriction of our processing of your personal data.

7.1.5 You may have the right to object to our processing of your personal data based on reasons and circumstances that pertain to your situation.

7.1.6 You have the right not to be subject to a decision based solely on automated means, without human interference unless the decision is necessary for your employment, the decision has a legal basis, or is based on your explicit consent.

7.1.7 If the processing of your personal data is based on your consent, you are entitled to withdraw such consent at any time. Withdrawal of your consent will not affect the lawfulness of the processing carried out prior to your revocation of consent.

7.1.8 You are entitled to receive personal data which you have provided to us in a structured, commonly used, and machine-readable format (data portability).

7.1.9 You can always lodge a complaint with the data protection agency.

- 7.2 Your rights may be subject to conditions or restrictions. Accordingly, there is no certainty that you will be entitled to for example data portability in the specific situation; it will depend on the circumstances of the processing.
- 7.3 More information about data subject rights can be found in the guidelines of the national data protection authorities.
- 7.4 Please use you the contact details below if you want to use your rights.
- 7.5 We try to meet your wishes about our processing of personal data, but you can always file a complaint to the data protection authorities.

8. **Changes to this Policy**

- 8.1 We reserve the right to update and amend this Policy. If we do, we correct the date and the version at the bottom of this Policy. In case of significant changes, we will provide notification in the form of a visible notice, for example on our website or by direct message.

9. **Contact**

- 9.1 You may contact us at the below specified email if you:

- disagree with our processing or consider our processing of your personal data infringes on the law,
- have questions or comments to this Policy, or
- want to invoke one or more of your rights as a data subject described in this Policy.

If you have questions or comments to this Policy or if you would like to invoke one or more data subject rights, please contact us at dpo@dasf.dk.
